

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No: 693/NKDA/NTBC/GM/2022-2023

Dated: 17-01-2023

NOTICE INVITING APPLICATION **NIA No: 14/GMNKDA/NTBC OF 2022 - 2023**

Notice inviting application for maintenance and use of playground under the jurisdiction of NKDA in Action Area I in New Town, Kolkata

Applications are hereby invited from Educational Institutions or Resident Welfare Association in New Town for engagement for maintenance of the playground developed by NKDA at Action Area - I at various play fields as given in following list as attached. The ground is fenced with high steel fencing and with goal posts for football ground.

S/No	Location/ Block No	Plot size of Football Play Ground		Size of Football Play Ground		Remarks
		Length(m)	Width (m)	Length(m)	Width(m)	
1.	AL	80.50	44.01	75.00	40.00	
2.	BA	96.21	60.37	90.00	55.00	
3.	BC	81.84	60.21	75.00	50.00	
4.	CB	46.72	40.69	42.00	35.00	
5.	CE	71.40	47.71	60.20	34.40	
6.	DA	59.72	46.97	55.00	42.00	
7.	DB	65.75	46.80	60.00	42.00	
8.	DC	60.20	54.00	55.00	46.00	

Applications are to be submitted in the enclosed format signed and scanned copy to be emailed to businessclub@nkda.in with subject line "**Application for maintenance and use of playground in Block of Action Area - I at New Town**" with documents as mentioned in the application format on or before 5:00PM on 10th February 2023

Alternatively, the signed hardcopy of the application with all relevant documents may be submitted in a sealed envelope addressed to **The General Manager, New Town Business Club, Street No - 90, Block – AE, Action Area - IA, New Town, Kolkata – 700156** at the reception on or before 5:00PM on 16th January 2023. The sealed envelope has to be super scribed "**Application for maintenance and use of playground in Block Action Area - I, New Town**"

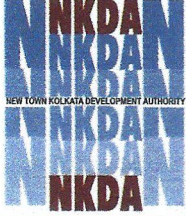
Eligibility:

1. Educational institutions in New Town area with affiliation from appropriate authority.
2. Resident Welfare Associations of AA-1, New Town.

Selection Method:

Selection will be made against valid application form submitted to NTBC. The selection will be made by a committee formed for this purpose. The applicants will be required to present before the selection committee their plan for maintenance and utilization of the playground and financing plan. The selection will be made on the basis of the presentation. Weightage will be given for sports activities in the institution with appropriate sports faculty and achievements in the past. Decision of the selection committee will be final and binding upon all concerned.

Terms and Conditions:



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,
New Town, Kolkata - 700 156

1. The Selected Institution / RWA will enter into an agreement with NKDA within 15 days of intimation of selection for maintenance and utilization of the ground on payment of Security Deposit on conditional refund.
2. The selected Institution / RWA will have to maintain a security deposit of Rs.10,00,000/- (Rupees ten lakh only) inclusive of GST during the tenure of engagement.
3. The engagement will be initially for a period of 11 months which may be extended for 2 further terms of 11 months each with a gap of one day, subject to satisfactory performance and on mutual agreement. The first right of refusal will however be reserved by NKDA.
4. Selected Institution / RWA would be required to sign an agreement with NKDA on a Rs.50/- Stamp paper (procured by the Agency) before the engagement takes place.
5. In case of a loss of property or repair cost required for the ground or any of its associated infrastructure as a result of nonperformance or poor performance by the selected Institution / RWA, the cost will be adjusted from the security deposit under notice to the selected Institution / RWA.
6. On cessation of contract period the Security Money balance minus the GST factor will be returned back.
7. All sorts of security, maintenance, repair, manpower and electricity will be arranged by selected Institution / RWA including ground, fencing, pathways and lighting fittings and fixtures at their own cost.
8. Selected institution will have only operation and access rights without any right and title over the playground.
9. The free access to morning and evening walkers shall continue as before.
10. No charges will be recovered from the general users by the selected Institution / RWA. Selected Institution / RWA may be allowed to use the ground for play and events of their students and their staff.
11. Selected Agencies can organise sports coaching camps for students and children. But for renting out for sports tournaments etc, 50% of the amount will have to be paid to NKDA. Rates should be at par with NKDA Football ground tariff i.e
 - (a) Rs.500/- plus GST for every hour from 9:00AM to 4:00PM
 - (b) Rs.1000/- plus GST for every hour from 4:00PM to 8:00PM
 - (c) Electricity consumption beyond 8:00PM will be @ Rs10.00 per kWh
12. If any Institution / Organization other than staff or students of selected Institution / RWA uses the playground, prior permission of NKDA (with a copy to NTBC) shall be obtained by selected Institution and 50% of rent as decided in para 10 above shall be shared with NKDA (NTBC) minimum 24 hrs before the Event
13. No change in the infrastructure of the ground shall be made by selected Institution / RWAs without prior written approval of NKDA.
14. The access to the playground shall be controlled by selected institution.

**General Manager, New Town Business Club
New Town Kolkata Development Authority**

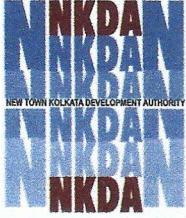
Memo No: 693/1(4)/NKDA/NKDA/GM/2022-2023

Dated: 17-01-2022

Copy forwarded for information to:

1. Executive Engineer-I, NKDA
2. Finance Officer, NKDA
3. System Manager, NKDA -with a request to upload in the official website of NKDA.
4. PA to Hon'ble Chairman, NKDA
5. PA to Chief Executive Officer, NKDA

**General Manager, New Town Business Club
New Town Kolkata Development Authority**



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,
New Town, Kolkata - 700 156

ENCLOSURE

Format for application for maintenance and use of playground in __ Block in Action Area I in New Town, Kolkata

(To be submitted on official letter head of the applicant organization)

Name of the Institution / RWA	
Full address of campus in New Town, Kolkata	
Number of sports teachers and trainers	
Sports facilities for the students in the institution	
Sports courses offered by the institution	
Inter Institution prizes/trophies won by the Institution	

I am the <designation> of < Name of the Institution> and authorized to sign documents on behalf of < Name of the Institution> The above information is true to the best of my knowledge and belief. On behalf of the institution <name> I hereby declare that we will abide by all the terms and conditions of the notice inviting application. We understand that the decision of NKDA shall be final in selecting the agency for maintenance and utilization of the playground in Block Action Area - I

Signature

Designation

Seal

Enclosures

- i. Proof of Campus in New Town (self-attested copy of Trade License / Electricity Bill / Allotment Letter from WBHIDCO / Paid Receipt of Property Tax / Mutation Certificate)
- ii. Valid Registration No of RWA of New Town Action Area – I
- iii. Proof of Affiliation (self-attested copy of Affiliation Certificate / Affiliation Letter from appropriate Board / UGC / Authority / Council)
- iv. Proof of Awards / Rewards in sports if any